



**Laina Winters, MSW, LCSW**

503-314-8598

## **Statement Of Clients Responsibilities**

Our Clients have the responsibility to:

- Arrive on time for appointments
- Provide at least 24 hours notice of appointment cancellation
- Participate in development of mutually agreed-upon treatment plan
- Follow agreed-upon treatment plans
- Comply with signed client/patient contracts
- Keeping us informed about any complaints/concerns you have with the services being provided
- Keeping all personal records (address, phone numbers, other personal information requested) current
- Following the policies of the clinic/therapist
- Treat staff and fellow clients in a respectful, cordial manner in which their rights are not violated
- Follow through with your financial obligations to the clinic/therapist for the payment of all charges including:
  - To pay at the time of your visit for services rendered.

Clients of Changing Seasons Counseling and Laina Winters, MSW, LCSW will receive a complete copy of Clients Rights and Responsibilities